

CHINESE BANQUET PROCEDURES/TIMELINE

Decide on a cuisine and book a restaurant, generally for the 2nd Sunday in March.

When choosing date, avoid Easter weekend.

Arrange to meet with proprietor a few weeks prior to the event to review menu choices.

In future years, a possibility of changing to a different Asian cuisine/restaurant.

Typically has been booked with the GOLDEN DUCK RESTAURANT at 1840 Maple Rd. in Williamsville. (716) 639-8888 Contacts: Chris & Marlee Mu

The number of people who generally attend this event is about 40-50.

The price point per person is \$25, plus 18% gratuity to a total of \$29. Tax exempt.

The \$39 charge per person includes a \$10 donation to the Grace Capen Award Fund.

Option: lower the donation to \$5 for a \$34 reservation cost.

Must be booked and submit event details to the Vice President prior to June 15th. This information is part of the Program Calendar that appears in the Tri-Fold mailed out in August.

The Reservation Form should be submitted to the Newsletter by October 13th to appear in the November issue, as well as, by February 15th to appear in the March issue.

The University Bookstore has generously donated 4-6 gifts to be handed out as prizes by drawing (place card) names out of a bowl/basket, etc. Contact the Store Manager, Greg Neumann at (716) 636-6290.