

**MINUTES OF THE 14TH ANNUAL BUSINESS MEETING OF THE INTERNATIONAL RDC/TMD CONSORTIUM NETWORK HELD IN ASSOCIATION WITH 92ND GENERAL SESSION OF THE IADR, THURSDAY, 26 JUNE 2014 4:30PM-5:30PM, CAPE TOWN INTERNATIONAL CONVENTION CENTER (CTICC), CAPE TOWN, SOUTH AFRICA**

ATTENDEES (Total 45: Members 33, Non-members 12)

Mohammad Al-Baghdadi, Mohammad Al-Harthy, Abdelrahman Alamar, Per Alstergren, Taro Arima, Lene Baad-Hansen, Lilja Kristin Dagsdottin, Andreas Dawson, Justin Durham, Malin Ernberg, Dominik A. Ettl, Barbara Fonseca Alonso, Raul Ernesto Frugone, Luigi Gallo, Nikolaos Giannakopoulos, Susanna Gillborg, Alan Glaros, Jean-Paul Goulet, Mika Honda, Takashi Iida, Hajer Jasim, Asbjorn Jokstad, Osamu Komiyama, Abhishek Kumar, Thomas List, Frank Lobbezoo, Sofia Louca, Ambra Michelotti, Somsak Mitrirattanakul, Donald Nixdorf, Ibrahim Oghli, Richard Ohrbach, Masakazu Okubo, Juan Fernando Oyarzo, Sandro Palla, Christopher Peck, Maria Pigg, Eric Schiffman, Peter Svensson, Tamiyo Takeuchi, Yoshihiro Tsukiyama, Akiko Shimada, Phanomporn Vanichanon, Stefano Vollaro, Kelun Wang

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**1. Welcome**

Ambra Michelotti welcomed all members and guests to the Consortium Network business meeting. She also mentioned the many activities of the Consortium during IADR meetings, i.e., Symposia (Seattle) and Workshop (Cape Town) that members could participate in.

**2. Executive Committee Reports**

*a. Minutes from the last meeting*

The minutes of the previous meeting on 21 March 2013, held in Seattle, WA, USA, were reported by Yoshihiro Tsukiyama. He presented a summary including: the Treasurer's report; publication of DC/TMD and Expanded TMD Taxonomy; Symposium/Workshop in Cape Town; AUTOPP (Association of University Teaching Orofacial Pain Programs) meeting.

*b. Business arising*

Malin Ernberg attended the IADR council meeting in the afternoon of June 24, 2014 on behalf of the Consortium. She explained the status of the IADR and a new proposal for the membership regarding research groups/networks. The IADR intends to encourage members to join research groups/networks in order to increase communications and networks amongst members. For full members, the membership fee for one research group/network would be included in the IADR annual due, and an additional 20 US dollars for joining each subsequent group/network. Student members would be able to participate up to three research groups/networks for free (same as the current situation). Then twenty US dollars per full member would be delivered to each research group/network.

*c. Status Report from the Consortium Network*

Ambra Michelotti reported that the Consortium had 134 members as of 11 June 2014. The number of full members (102) increased but the student members (31) decreased from last year. The Consortium needs to invite student members, i.e., young researchers, to maintain our current activities.

d. *Financial report*

Justin Durham reported on the financial balance of the Consortium (see appendix). He noted that the financial status of the Consortium was not still favorable. The issue would be more complicated since the IADR decided to introduce a new membership system for research groups/networks as of 2015. The Consortium would receive 26 USD per member in the next two years, but drop to 20 USD (or 15 USD if administration fee of 5 USD is deducted) from 2017. Several ways to improve the financial situation, such as increasing members, finding sponsors and additional funds, e.g., increasing the DC/TMD translation fee, collecting participation fee for symposia/workshops, reducing the expense of receptions, were discussed.

e. *Executive committee updates*

Ambra Michelotti reported about the updates on executive committee members as of June 26, 2014: Frank Lobbezoo as New President, Ambra Michelotti as immediate-past President, Justin Durham as Treasurer with the support by Karen Raphael (keeping an US bank account), Yoshihiro Tsukiyama as Secretary (1-year extension).

### 3. **Greeting and vision from new President**

Frank Lobbezoo reported on his vision for the Consortium for the next two years, which included: revision of By-laws, symposia/workshops in IADR meetings (Boston and Seoul), improving financial situation, increasing membership especially inviting younger people.

### 4. **Committee reports**

a. *Translations and Protocols committee*

Richard Ohrbach reported that there were 27 DC/TMD translation teams around the world and 20 teams had been actively working: one in the administration stage, 2-3 in the post-review stage, 3-4 under review, and many were about to receive a review. He proposed the increment of DC/TMD translation fee to cover a professional back-translation review plus some income to the Consortium.

**Motion:** Increment of DC/TMD translation fee from 400 USD to the amount that covers the cost of professional back-translation review plus additional fee for the Consortium. The amount would be decided through discussions in the Translation and Protocol Committee.

The motion was **approved**.

Richard Ohrbach requested to include one more member to the Translation and Protocol Committee.

b. *Examiner Training and Reliability committee*

Per Alstergren reported the vision of *Examiner Training and Reliability Committee*. The Committee had been working on spreading DC/TMD.

Factors:

- Requires huge resources for training programs (time, people, patients, assistants, offices etc)

- Different needs of training level, depending on use

Four levels of training and calibration:

- 1) Self teaching at the consortium web site
- 2) Training and calibration program by a Reference Standard (2 days)
- 3) Training, calibration and reliability program with a Reference Standard and Protocol Supervisor (3 days)
- 4) a) Training, calibration and reliability days in English  
b) training, calibration and reliability days in the local language in own clinic with a Protocol Supervisor and Reference Standard from (a).

One level 4 program was conducted in Finland. Several level 3 programs were conducted around Europe. Numerous level 2 programs have been conducted for OFP specialists and postgraduate students in Sweden. These activities had been carried out through volunteer efforts to this point. Self teaching could be considered as a realistic way of spreading DC/TMD protocol since levels 2-4 require huge resources. The study in which the examiner performance was compared between self teaching and 2-day course was ongoing.

c. *Nomination committee*

The nomination was called for a new President-elect.. The electronic vote via e-mail was done, and Christopher Peck was elected as a new President-elect. The Consortium members congratulated him on the successful election.

d. *Website committee*

Richard Ohrbach announced that the committee needed more members. Anyone who is interested is welcome.

5. **Input from members**

Ambra Michelotti introduced inputs from members.

1) Diagnostic software for DC/TMD

Richard Ohrbach reported on the diagnostic support software for DC/TMD which conduct algorithmic analyses and create diagnoses. He was contacted by three groups from Singapore, China and Nepal. He proposed establishing a working committee for this issue.

2) AUTOPP merger with the Consortium

Luigi Gallo proposed the merger of AUTOPP, Association of University Teaching Orofacial Pain Programs, an organization which is interested in transfer of research and knowledge in educational orofacial pain in programs, into the Consortium. The Consortium leadership requested Luigi to submit a formal proposal regarding the inclusion of AUTOPP into the Consortium and to describe how that inclusion should be managed (e.g., committee with focus on education within the Consortium). This issue would be kept open for discussion until next year.

3) Recommendation of the use of validated 'Headache attributed to TMD' for the IHS classification of Headache disorders

Eric Schiffman proposed that the Consortium could endorse the use of validated 'Headache attributed to TMD' for the IHS classification of Headache disorders. Eric

Schiffman, Peter Svensson and members of executive committee would discuss further on this issue.

**6. Revision of By-laws**

See above item #3.

**7. Financial issues**

See above item #2d.

**8. IADR/Boston, March 2015**

*a. Satellite symposium/workshop*

Frank Lobbezoo outlined his thoughts having a workshop for all members to implement/spread DC/TMD protocol not only in OFP specialists but also in general practitioners.

*b. Symposium/Sessions, IADR*

Frank Lobbezoo outlined his thoughts having an educational symposium on how to teach DC/TMD to OFP speciality professionals and students, and other medical disciplines such as physical therapists.

The contents shall be announced after the discussion in the organizing committee.

**9. Any other business**

Eric Schiffman pointed that the name of the Consortium should be changed from 'RDC/TMD' to 'DC/TMD' as previously discussed in Seattle. Frank Lobbezoo explained that this issue should be postponed at this moment and would be further discussed in the Consortium together with Neuroscience group and AUTOPP.

**10. Installation of new President**

Ambra Michelotti declared that the president position be transferred to Frank Lobbezoo. Frank Lobbezoo will lead the Consortium in the next two years

Appendix

2013 FINANCIAL REPORT

Group/Section Name  
Fed ID#

Amount of annual dues per member

\$26.00

Fund balance as of last annual report (12/31/12)

\$3,476.91

**Income**

Dues	\$2,110.50
Registration/Banquet/Reception Fees	\$0.00
<a href="#">Contributions and Grants (List separately)1</a>	\$0.00
Investment & Interest Income	\$0.00
<a href="#">Other (List separately)2</a>	\$0.00

**Total Income**

\$2,110.50

**Expenditures**

<a href="#">Grants, Awards, &amp; Fellowships to US Organizations (List recipients)3</a>	\$0.00
<a href="#">Grants, Awards, &amp; Fellowships to US Individuals (List recipients)4</a>	\$0.00
<a href="#">Grants, Awards, &amp; Fellowships to Organizations and Individuals outside of the US (List recipients)5</a>	\$0.00
Compensation of Officers, Directors, and Employees	\$0.00
Management Fees	\$0.00
Legal Fees	\$0.00
Accounting Fees	\$0.00
Lobbying	\$0.00
Professional Fundraising Services	\$0.00
Investment Management Fees	\$0.00
Advertising and promotion	\$0.00
Office expenses	\$0.00
Information Technology	\$0.00
Occupancy (Rent)	\$0.00
Travel	\$0.00
Conferences, Conventions, Meetings, and Receptions - Scientific (speaker travel, honorarium, symposium, etc)	\$1,075.00
Conferences, Conventions, Meetings, and Receptions - Social (catering, reception venue, etc)	\$0.00
Depreciation	\$0.00
Insurance	\$0.00
Publications	\$0.00
Bank Charges	\$0.00
Plaques	\$0.00
Organizational Membership	\$0.00
<a href="#">Other (List separately)6</a>	\$0.00

**Total Expenditures**

\$1,075.00

**Current fund balance as of 12/31/13**

\$4,512.41

\*Please list amounts and names of contributors and recipients separately on the "Details" tab.

\*\*Please list amounts and descriptions of income & expenses under "Other" greater than \$500 on the "Details" tab.