*Conference funding requests must be presented at a LAI-GSA meeting one month prior to the conference. No exceptions will be allowed. All forms must be submitted by email to* *laigsa@buffalo.edu**. Hard copies will not be accepted.*

**NOTE**: If you waive your student activity fee, you are ***not*** eligible for Conference Funding from the LAI-GSA or Big GSA.

|  |  |
| --- | --- |
| **Name:**  |  |
| **Email:** |  |
| **Address:** |  |
| **Phone:** |  |

|  |  |
| --- | --- |
| **Name of Conference:** |  |
| **Date of Conference:** |  |
| **Location:** |  |
| **Title of Presentation:**(If attending only, put ATTENDING) |  |

**NOTE**: If you are approved for funding and you do not attend the conference, you are no longer eligible for funding. You must notify laigsa@buffalo.edu and Stephanie George at slfrank@buffalo.edu that you have not attended the conference and will not be receiving funding.

Are you requesting funding from GSA as well? \_\_Yes \_\_ No

|  |  |  |  |
| --- | --- | --- | --- |
| Signature of Student: |  | Date  |  |

### ***PROJECTED BUDGET***

|  |  |
| --- | --- |
| **Description of Expenditures** | **Estimated Expenses** |
| Registration Fee |  |
| Lodging |  |
| Travel |  |
| Presentation Materials |  |
| **Estimated Total Expenses** |  |
| **Funding Allocation** (To be completed by LAI GSA Treasurer) |  |



**310 Student Union**