2024-2025 GSA E-Board

President: Isaac Kolding
He/Him
gsa-president@buffalo.edu

Vice President: Sarah MacDougall
She/Her
gsa-vicepresident@buffalo.edu

Treasurer: Tamara Grosso
She/Her
gsa-treasurer@buffalo.edu
GSA Staff

➔ Professional Staff

◆ Director of Operations: Stephanie George (slfrank@buffalo.edu)
◆ Associate Director of Operations: Diane Staly (dstaly@buffalo.edu)

➔ Student Staff

◆ Editorial: Samantha Greenwood, Janie McGlohon, and Caitlin James
  • gsa-editorial@buffalo.edu
◆ Mark Diamond Research Fund Director: Courtney Doxbeck
  • gsa-mdrf@buffalo.edu
◆ Programming Coordinator: Jamison Garcia Ramirez
  • gsa-programming@buffalo.edu
Other Important Contacts

➔ Office of Student Engagement
  • Thomas Vane (tmvane@buffalo.edu)
    ● Student Government Liaison
      ○ UBLinked, Club Elections

➔ Office of Student Unions
  • Liz Hladczuk
    ● Reservations Coordinator
      ○ Room Reservations and Event Approvals

➔ Health Promotion
  • Aaron Maracle (amaracle@buffalo.edu)
    ● Assistant Violence Prevention Specialist

➔ Equity, Diversity and Inclusion
  • Jessica Coram (byerly@buffalo.edu)
    ● Assistant Director

➔ UB Ticket Office
  • Danielle Coats (dms56@buffalo.edu)
    ● Ticket Office Manager
GS Alcohol Policy

GSA’s Alcohol Policy has been recently updated. Please review the full policy on the Mandatory Officer Training page for more details.

- Clubs are prohibited from directly serving alcohol to event attendees.
- Clubs are required to use third-party vendors to serve alcohol at all events, both on and off campus. Vendors will be legally responsible for checking identification and monitoring alcohol consumption (i.e., no BYOB allowed).
- The University requires that Campus Dining and Shops be utilized when serving alcohol at any on campus event.
- GSA-sponsored events cannot provide more than two drinks per person. Open bar parties are not permitted.
Club Website Policy

➔ All club websites must be hosted on the University’s server with GSA as an Administrator of the site
➔ Any club whose website is found in violation of this policy will have its budget frozen
➔ Please contact the GSA if you need assistance managing or creating a club website
New Student Orientation

→ Each Departmental GSA club must email out the new student orientation information to all of their members

→ The email should contain the information sheet on GSA services such as:
  ◆ Programming and Events
  ◆ Conference Funding
  ◆ MDRF
  ◆ [Free] Editorial Services
Other Important Information

➔ All events must have ONE accounting agent (usually GSA or your Department). The accounting agent keeps track of all the funding and expenses for the event. Therefore, all co-sponsorship money must be collected by the accounting agent and all bills must be paid by the accounting agent. You cannot split event expenses between various offices/organizations (i.e., have some bills paid by one office/organization and some bills paid by another).

➔ No clubs are allowed to contract with outside organizations directly. All contracts must be signed by a GSA E-Board member, NOT the club officers.

➔ Please note that club officers are responsible for forwarding GSA emails to their department/club listservs, as we have limited access to the master graduate student listserv.

➔ If you are interested in serving on a GSA committee (Finance, Election, Services, Ethics, etc), please contact the GSA office for more information.
All clubs must complete the University Recognition process by updating their UBLinked page and registering their organization. This MUST be completed by October 15th or your club’s funds will be frozen by Student Engagement for the remainder of the year. NO EXCEPTIONS!

All updated GSA activation paperwork (Officer election, Board of Directors election, New Student Orientation sign-in, etc.) are due by Monday, September 30th or your club’s funds will be frozen!
Questions?

➔ If you have any questions, please contact the GSA Vice President
  ✦ gsa-vicepresident@buffalo.edu