

**Minutes for the
Geology Graduate Student Association
12/10/2020**

- I. Call to Order
 - A. Meredith called the meeting to order at 5:03 pm.
- II. Attendance
 - A. Juliana Conlon, Meredith Cole, A. Croft, Kevin Griswold, William Russo, Brandon Keim, Josh Charlton, Devon Gorbey, and Isabelle Li.
- III. First Meeting Remarks
 - A. Meredith welcomed everyone to the meeting.
- IV. Old Business
 - A. GSA
 - 1. The Ticket Office in the student union is giving out \$5 Tim Hortons and \$10 Chipotle gift cards, either stop by and pick it up or you can pay a \$2 shipping fee to get it sent to your address.
 - 2. GSA is now incorporated so we must update our club documents to change any references from “Senators” and “Constitutions” to “Board Members” and “By-Laws” respectively by Feb 15th. Meredith will send out an email with the updated version over the break.
 - 3. A resolution opposing increased tuition passed and was sent up the chain. Hopefully we’ll hear back from the university soon, but we don’t know what response we’ll get.
 - B. Union
 - 1. No Updates
 - C. Faculty
 - 1. If you’re paid by the university please complete the sexual harassment training by the end of December!
 - 2. **BREAK OFFICE HOURS AND DELIVERY POLICY ATTACHED TO THE EMAIL!!**

MAIN OFFICE CLOSURES: The Main office will be closed over the winter intercession from Monday 12/21/2020 through Friday 1/8/2021 with staff working remotely and taking time off during this period. Please note the following:

○ Dec 21, 22, 23 (M-Tu-W): main office closed; reduced staff will be working Remotely.
○ Dec 24, 2020 to Jan 1, 2021: main office closed. Some staff may work during this period. Away messages will be setup for email.
○ Jan 4 – 8 2021: main office closed; staff will be working remotely.
○ Jan 11, 2021: Main office will re-open 9-4 with a reduced staff & others working remotely.

- a) Mail will be kept at the campus mail facility from Dec 21st-Jan 8th with one mail pickup scheduled for the week of Jan 4th. Please direct package deliveries to your lab or office and keep track of when it will be arriving so someone can be present.

D. BAPG

- 1. An email from Jason was sent out in November with details about egroup, a free online training opportunity for environmental consulting skills from a member of BAPG. They've begun their search for new candidates for the program for 2021. It's roughly the same workload as a 4 credit course. If you're interested, more information can be found at <https://egroup.tech/>

E. Diversity, Equity and Inclusion

- 1. Waiting on the faculty approval of recommendations, otherwise no updates

V. 5. Committees

A. SWAG

1. Calendars

- a) An email gauging interest with a mockup of the calendar will be sent out before Christmas so we can get an idea of how many calendars to order so when that shows up in your inbox, please respond! **NOTE: INDICATION OF INTEREST IS NOT A PURCHASE!!!!** The calendar will start in February (not January) and we're planning a February distribution because timing may be an issue. We will vote to encumber funds before ordering the calendars and an emergency meeting will be called after Christmas for that purpose.

2. Merchandise Post-Sale

- a) The post sale will happen at the start of the Spring semester. We will ask the ticket office to run the sale for as long as possible to get rid of our current stock. Paperwork will go out shortly after the Spring semester starts so that can get started ASAP.

B. Outreach

- 1. No new updates on outreach opportunities this semester

C. Activities

- 1. Our first craft night was a success!
- 2. An email was sent out with a sign-up sheet for our second craft night on Dec. 22nd at 5 pm. The project is a sunset landscape painting led by Meredith. Like last time, supply pickup will occur on campus for people who are local, or you can look at the list provided in the email for supplies to purchase on your own. There is a limited amount of

supplies so please reserve a spot!

3. A potential substitute for Winter Party this year may be Murder Mysteries via zoom.

(<https://mastersofmystery.com/collections/mystery-games>) We're thinking of doing 2 different mysteries for 20+ people so that they can be used again if necessary. Popular ideas are 1920s, 1980s, wild west, and pirate themed murders. Feel free to email myself or Meredith (jrconlon@buffalo.edu and macole2@buffalo.edu) with your thoughts!

Respectfully Submitted,
Juliana Conlon
GGSA Secretary