

Position Title: Project Database Developer (Spring semester 2017)

Summary:

Database and web developer will design and establish a comprehensive, user-friendly, electronic database of all course data and related documentation collected during the Digital Scholarship Pathways Project. The database will be accessed from a central portal and used for the purposes of tracking information collected and updated from a variety of sources by a team of Graduate Student Assistants and the Project Directors. The database should also include customizable report compilation functionality. With the assistance of the Project Directors, the developer will assist in instructing Graduate Student Assistants in how to use and update the database once it has been developed.

Essential Duties and Responsibilities:

- * Design and implement database for detailed course information and supporting documentation (syllabi, course descriptions, notes, etc.)
- * Mount database within Digital Scholarship Pathways website
- * Create easy-to-use tools for report compilation and basic graphs
- * Train Graduate Student Assistants
- * Maintain development documentation
- * Meet weekly with Project Directors
- * Perform other web development duties as assigned

Knowledge, Skills and Abilities:

- * Knowledge and proficiency in database administration and web development
- * Ability to multi-task, prioritize and be detail-oriented

Pay: \$25/hr

Hours: 8-10hrs/wk; schedule flexible

To apply: please submit a brief cover letter outlining your relevant skills and experience with a copy of a CV or resume to nlwasmoe@buffalo.edu by noon, February 3rd.